



SERVICE
AGREEMENTS



REPAIR
SERVICES



OPERATION
SERVICES



OPTIMISATION
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This document is a copy. The original can be found in Group Standards via IMS/Toolbox.

INTERNATIONAL SERVICE

Request and Acknowledgement

Grundfos internal marks (will be filled by Grundfos):

Requesting company + contact	
Customer Division	
Unique identification number	

General Information

Type of Service:

Quotation needed:

Date of request	
Customer purchase order number/Project	

Customer Information	Please insert here:
Customer Number	
Customer Name	
Contact Person	
eMail Contact Person	
Phone Contact Person	
Street, No.	
Zip-Code, City	
Country	
State or Province	

On Site Information	Please insert here:
Company Name	
Contact Person (English mandatory)	
eMail Contact Person*	
Phone Contact Person	
Street, No. / GPS coordinates	
Zip-Code, City	
Country	
State or Province	
Remarks (e.g. safety briefing necessary)	

*This mail address is randomly used for surveys regarding our performance. Please insert contact person mail address of customer if a direct on site survey is not intended.

VAT ID from customer for operating country*:

*mandatory for tax reason if within EU/EFTA

Special agreements for international service request*:

*if, please attach to mail

Preferred service date*:

*for commissioning, training and maintenance only. Please note that the final service date is agreed between the on site contact and Grundfos in the host country and will be advised after arrangement.



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Product Information

Product	
Product Article Number	
Production Code	
Date of Invoice/ Invoice No.	

External Databus used?

if, type of Databus used:	
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Medium *	
Temperature of medium	Concentration %
Application (e.g. pressure boosting)	

* We confirm that no hazardous liquids are used. If this is not the case, a *document of compliance* is necessary. (attached)

Service Information

object/reason/suggested part (only to be filled out if repair is needed):

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Failure or Job Description:

Additional Remarks:

Service order will be handled due to terms-and-conditions from your local Grundfos company. Grundfos will manage order-handling while keeping additional expenses like travel- communication, reporting-cost, etc. to a reasonable minimum.

This document has been created digitally and is valid without a signature. By sending via valid company mail account authorization is provided.

Date: